



DEFENSE CONTRACT MANAGEMENT AGENCY

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BUSINESS SYSTEM ANALYSIS SUMMARY (FOR OFFICIAL USE ONLY)

I. INTRODUCTION

- a. Company Name/Business Unit/CAGE
Address
- b. System Evaluated: (insert name of business system)

II. DISCUSSION

- a. Describe the scope and purpose of the review.
- b. Describe the extent of the review, such as whether the entire system was reviewed, or system elements, and provide other pertinent information as needed. (e.g. contract type/s, program)

III. METHOD USED TO PERFORM THE REVIEW

- a. Provide a concise narrative description of the method(s) used to accomplish the analysis. (e.g., sampling, interviews, document review)
- b. Describe sources used. (e.g., audit report, contractor self assessment)

IV. FINDINGS

- a. Describe all findings that may be shortcomings in the system materially affecting the ability of DoD officials to rely upon information produced by the system, and their impact.
 - (i) Finding (1)
 - System Clause Criteria:
 - Impact: (e.g., How does the finding negatively impact contract/s? Is there increased cost or the risk of increased cost because we cannot rely upon the information produced by the system?)
 - (ii) Finding (2)
 - Criteria:
 - Impact:

(iii) Finding (3)

Criteria:

Impact:

b. Describe any corrective actions taken by the contractor to correct deficiencies found during the analysis, particularly those found during the contractor's self-assessment.

c. Describe any findings of non-compliance requiring correction, but do not appear to be shortcomings that materially affect the ability of DoD officials to rely upon information produced by the system.

V. CONCLUSIONS. Provide any conclusions that can be drawn from the review/findings.

POC: Name/Org Code/Email/Phone

Attachment:

Audit Report 2011-xxxx